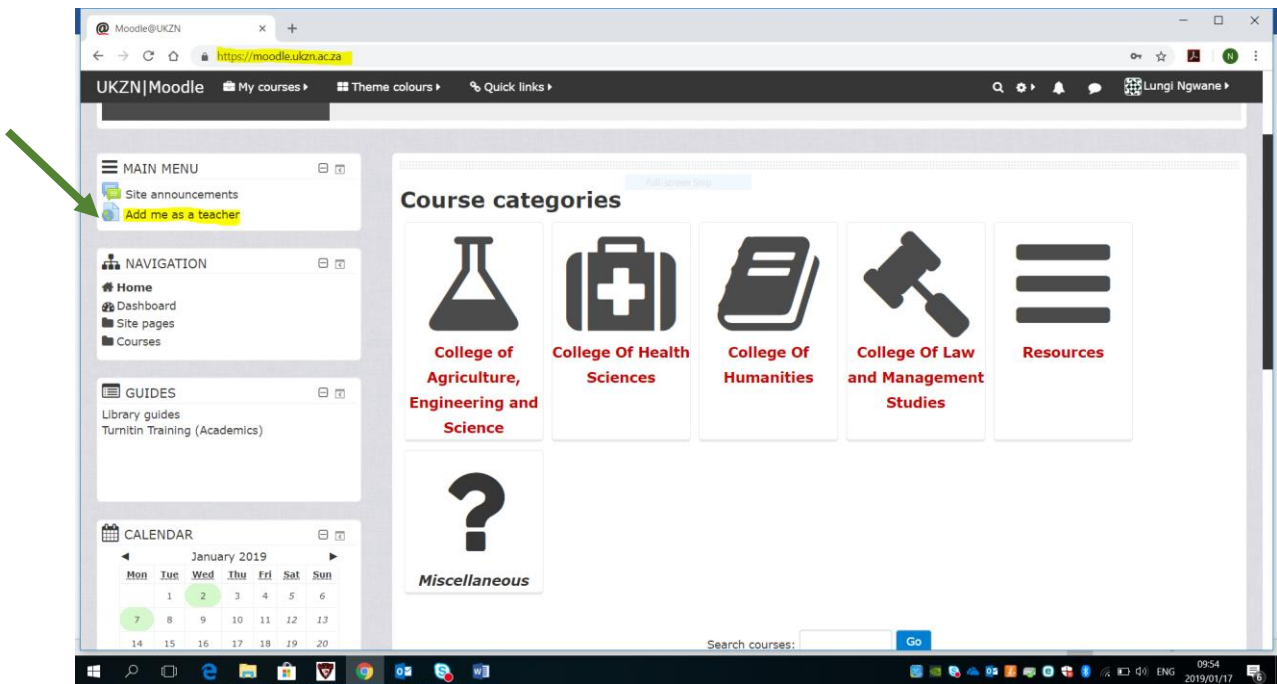
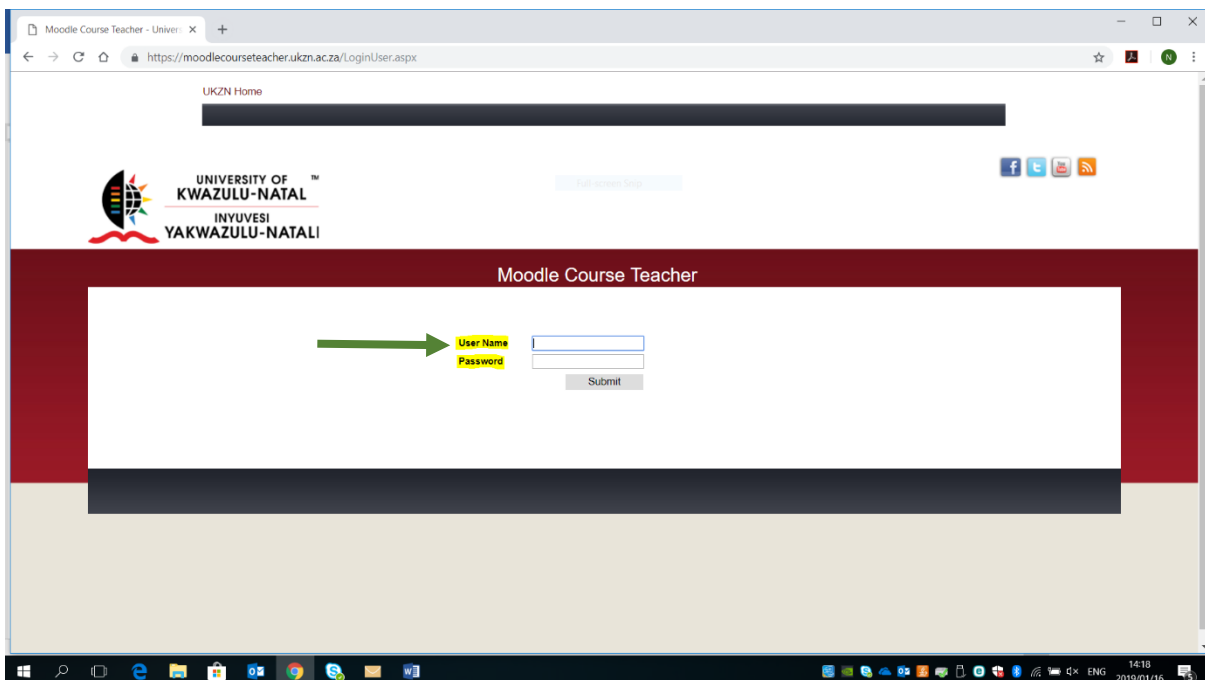


Adding yourself as a teacher on Moodle

1. Navigate to <https://moodle.ukzn.ac.za> and click on “Login”
2. Scroll down and click on **“Add me as a teacher”**



You will then be redirected to screen titled **“Moodle Course teacher”** and prompted to login. Please login using your LAN credentials (The same credentials you use when you log onto your machines).



If you have logged in successfully, you will now see your personal details on this screen. To add yourself as a teacher on your course, click on the drop down arrow next to **“Select Course”** then

Either scroll down till you find your course code

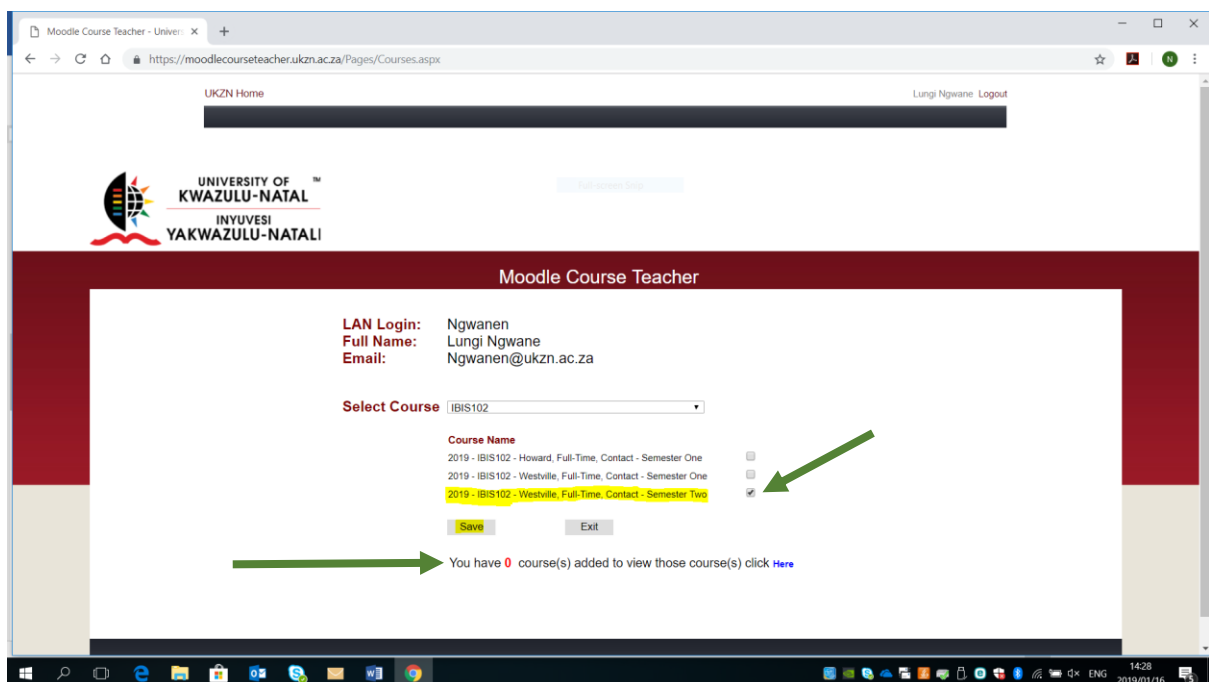
OR

Type the first letter of your course code and you will be directed to the courses whose course code start with this letter.

Once you have found your course, select the option most relevant to you.

For example if you are teaching IBIS102 in the second semester, fulltime and contact in 2019 you would select the last option as shown below.

Then click on **“Save”**



You may then repeat this process for as many modules as you will be teaching.

Please note that you will only be able to access/ see your courses in Moodle the following morning.